

Gateway K-12

Student Handbook



2023-2024 School Year

**Gateway K-12 School
School-Wide Student Expectations**

MISSION

To guide all students in achieving their full potential in a safe and caring environment, that promotes a community of fearless learners.

Vision

We will soar empowered by our personalized experiential learning.

Values

As a professional learning community dedicated to high standards, we are collectively committed to:

OUR STUDENTS HOWL!





2023-24 Student Handbook

42575 HWY 141
Gateway, CO 81522

Building Hours: 7:15 - 3:15 Monday - Friday
Phone 970-254-7080
Website: <http://Gateway.d51schools.org>

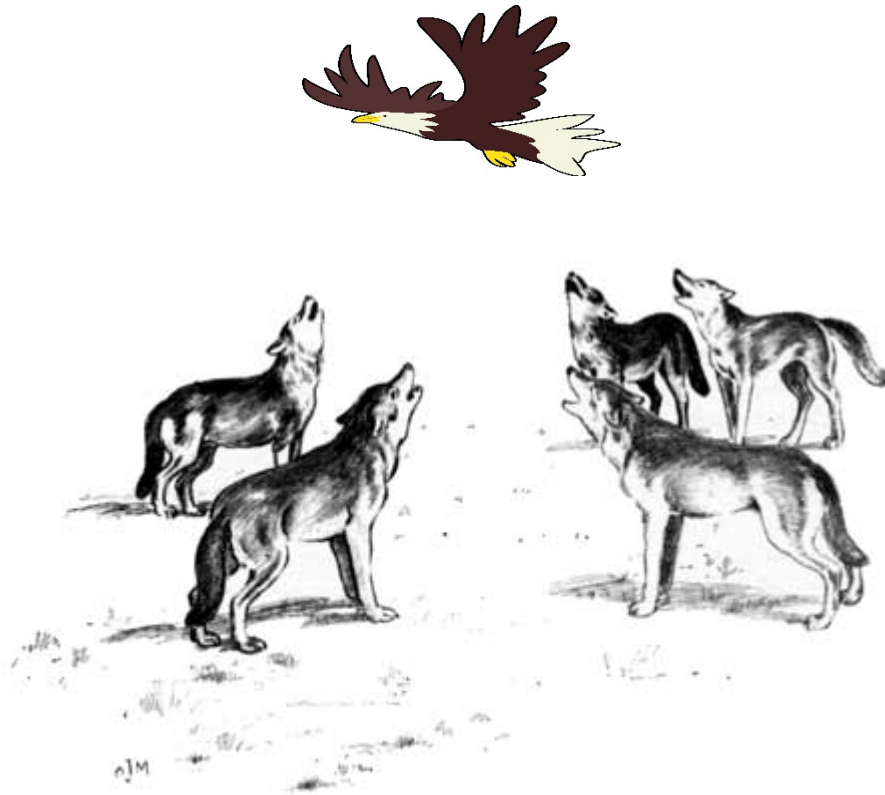
School Staff

Principal	Mark Allen
Secretary / Health/Librarian	Abby Roehm
Secondary Teacher	Derek Brown
Secondary Teacher	To be announced...
3-5/SPED Teacher	Madonna Dormaier
K-2 Teacher	Kassidy Wilkerson
Custodian	Eli Alcorta
Bus Driver	Jeannie Sanford

It is the policy of Mesa County Valley School District #51 not to discriminate on the basis of race, color, national origin, sex, age, or disability in admission, access to, treatment of, or employment in its educational programs or activities

	In all school settings	Bus	Walkways	Playground	Computer Lab/Library	Restrooms	Cafeteria
R espect & R esponsibility	<ul style="list-style-type: none"> . Use appropriate language . Treat others with respect . Hats off in Building . Be responsible for your learning and behavior 	<ul style="list-style-type: none"> . Be courteous . Stay seated . Keep hands and feet to selves 	<ul style="list-style-type: none"> . Walk quietly on sidewalks 	<ul style="list-style-type: none"> . Practice Sportsmanship . Use appropriate language 	<ul style="list-style-type: none"> . Work and read quietly . Use library voices 	<ul style="list-style-type: none"> . Respect others privacy 	<ul style="list-style-type: none"> . Inside voices . Be polite . Keep hands to yourself
O wnership	<ul style="list-style-type: none"> . Have pride in your school . Demonstrate Personal responsibility 	<ul style="list-style-type: none"> . Clean up after your selves 	<ul style="list-style-type: none"> . Keep body in control 	<ul style="list-style-type: none"> . Put equipment away . Clean up garbage 	<ul style="list-style-type: none"> . Clean up after your self . Return books 	<ul style="list-style-type: none"> . Wash hands . Flush . Turn off water . Throw trash away 	<ul style="list-style-type: none"> . Clean up after yourselves . Push in Chairs . Keep food in cafeteria
C ommunity	<ul style="list-style-type: none"> . Be a role Model . Practice bully prevention 	<ul style="list-style-type: none"> . Help each other 	<ul style="list-style-type: none"> . Be aware of others 	<ul style="list-style-type: none"> . Look out for each other . Support one another 	<ul style="list-style-type: none"> . Keep the library clean . Respect library property 	<ul style="list-style-type: none"> . Do not Vandalize . Keep rest-rooms clean 	<ul style="list-style-type: none"> . Treat each other like family . Look out for one another
K nowledge	<ul style="list-style-type: none"> . Be a risk taker . Do your best Work . Always try your best 	<ul style="list-style-type: none"> . Do what bus driver asks 	<ul style="list-style-type: none"> . No wandering 	<ul style="list-style-type: none"> . Be safe 	<ul style="list-style-type: none"> . Stay on task . Place of study 	<ul style="list-style-type: none"> . Practice cleanliness 	<ul style="list-style-type: none"> . Use good Manners . Food stays in the cafeteria
S afety	B	E		S	A	F	E

STUDENT SOARING!!



Students strive to soar in their academic and social / emotional learning!

School Mascot

WOLF

School Colors

Navy Blue / Gold

Gateway School

Adopted: December 13, 2022

This calendar may change due to unforeseen circumstances.

Classes Begin August 9

All Schools Classes Not in Session

Teacher Work Days (W)

August 3,8
October 12
January 8
March 15
May 24

Teacher In-Service (T)

August 4,7
January 9

Teacher Ed Effectiveness (EE)

September 25

Elementary/HS Planning, MS In-Service (G) (No School)

September 5 April 11
November 3

Elementary Planning, MS/HS In-Service(IE) (No School)

March 14

1st day of School

August 9

Back to School Event

August 18 - 11:00 am Meeting with Parents followed by Lunch

Early Release Friday

1:00 pm

Parent/Teacher Conferences (C) (NO School)

October 12
May 10

Conference Exchange Day (No School)

October 16
April 12

Christmas Program

December 7

Schools Not in Session (Holidays and/or Vacation Breaks)

September 4	Labor Day
November 20-24	Thanksgiving Break
December 22-Jan5	Winter Break
January 15	Martin Luther King Jr Day
February 19	President's Day
March 18-22	Spring Break

OWL Session Dates

Fall 2023 - Begin September 11 / End November 17

Spring 2023 - Begin March 4 / End May 17

Statistical Record Data

Total number of contact days elementary - 170

Total number of contact days middle - 171

Total number of contact days high - 174

Classes Begin

August 9

1st Quarter Ends	October 11 (43 ES/MS - 44HS)
2nd Quarter Ends	December 21 (42 ES/MS - 43 HS)
3rd Quarter Ends	March 13 (45 ES/MS/HS)
4th Quarter Ends	May 23 (40 ES - 41 MS - 42 HS)

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	W	T	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2023						
S	M	T	W	T	F	S
		1	2	W	T	5
6	T	W	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	G	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	EE	26	27	28	29	30

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	IE	W	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	W	C	14
15	CD	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	G	CD	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November 2023						
S	M	T	W	T	F	S
			1	2	G	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	C	11
12	13	14	15	16	17	18
19	20	21	22	23	W	27
28	29	30	31			

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Exemplar Schedule 2023/2024

Block	Secondary	
0	8:10-8:20 10 min	Arrival & Flag/SEL
1	8:20-9:10 50 min	Core
2	9:10-10:00 50 min	Core
	10:00-10:10 10 min	Break
3	10:10-11:00 50 min	Core
4	11:00-11:50 50 min	Core
	11:50-12:20 30 min	Lunch
5	12:20-1:10 50 min	Elective
6	1:10-2:00 50 min	Elective
7	2:00-2:50 50 min	Elective
	2:50-3:00 10 min	Sharing/Closing/Dismissal

Elementary	
8:10-8:20 10 min	Arrival & Flag/ Morning Meeting
8:20-9:50 90 min	Block 1
9:50-10:10 20 min	PE
10:10-11:10 60 min	Block 2
11:10-11:40 30 min	Lunch/Recess
11:40-12:30 50 min	Block 3
12:30-1:00 30 min	Block 4
1:00-1:10 10 min	Recess
1:10-1:40 30 min	Block 5
1:40-2:00 20 min	Block 6
2:00-2:50 50 min	Block 7
2:50-3:00 10 min	Sharing/Closing/Dismissal

Block	Secondary Early Release	
0	8:10-8:20 10 min	Arrival & Flag/SEL ***
1	8:20-9:10 50 min	Core
2	9:10-10:00 50 min	Core
	10:00-10:10 10 min	Break
3	10:10-11:00 50 min	Core
4	11:00-11:50 50 min	Core
5	11:50-12:20 30 min	Lunch
6	12:20-12:50 30 min	SEL
	12:50-1:00 10 min	Sharing/Closing/Dismissal

Elementary Early Release	
8:10-8:20 10 min	Arrival & Flag/ Morning Meeting
8:20-9:50 90 min	Block 1
9:50-10:10 20 min	PE
10:10-11:10 60 min	Block 2
11:10-11:40 30 min	Lunch/Recess
11:40-12:50 70 min	Block 3
12:50-1:00 10 min	Sharing/Closing/Dismissal

Updated: 8/8/2023 13:06:38

This schedule is subject to change throughout the school year.

Welcome!

Team Gateway would like to welcome you to our innovative school! We are thrilled to have you as part of our learning community we refer to as the “PACK”! As a member of the PACK, we believe in practicing individualized and group instruction that may take place throughout the campus. We also follow the habits of mind themes which encourage our PACK members to:

Strive for accuracy and truth Listen with understanding Communicate with clarity and precision

Manage impulsivity Take responsible risks Think independently

Create imagine and innovate Think flexibility Question and pose solutions Be persistent

The core of our school lies in our ability to deliver a high rigorous format of personalized education, while providing a supportive and respectful community for all students. This handbook contains helpful information to help you get started. To be successful we need you as a partner in your child’s education. Please call or email us if you have questions or concerns so we can help you in your journey supporting your student. Again, welcome and we look forward to working with you this year.

Mr. Allen

D51 / SCHOOL MISSION VISION & GOALS

District Mission: *To lead all Students to reach their individual potential by rigorously pursuing and evaluating achievement of high academic and ethical standards in a disciplined, nurturing environment.*

District Vision: *ENGAGE learners in a rigorous, individualized education, EQUIP learners with the educational tools they need to succeed, AND EMPOWER learners to find their passion and prepare for every stage of life*

Gateway Mission: To guide all students in achieving their full potential in a safe caring environment, that promotes a community of fearless learners.

Gateway Vision: We will soar empowered by our personalized experiential learning!

Goal for 2023-24:

Focus on learning through culture and climate that supports an independent learning environment of a rich and rigorous curriculum. NIC work AIM 1 and 3 academic growth. Continue Aim 2 with “Belongingness”

History: Gateway school (previously Dolores school), has been in existence since 1903. In 1926 a new school building was built on the current location. The first accredited graduation from a four-year high school education was in 1947.

Philosophy: Gateway provides high quality, interactive education for students in grades K-12. Our hybrid learning model meets the needs of each student at his or her academic level and learning pace through a blended learning, while providing relevant skills and knowledge for success after high school.

On campus and at home: our students are hybrid, meaning that lessons are completed on campus or at home online and in a traditional approach as well. The best of both worlds to learn year round. Other on campus events and settings include:

- Traditional classrooms and labs
- Hybrid classes (live instruction with online learning)
- NWEA, CMASS, SAT
- Student Council Civics curriculum
- * PE and enrichment electives
- * Outdoor educational experiences
- * Work experience

Gateway faculty and staff are dedicated to providing an individualized, self - paced, innovative public-school option for our students. We are committed to supporting every student in a positive environment and **helping every student successfully reach their full potential.**

Gateway Learning Model

Student Driven Education:

Why personalized learning?

The world around us is rapidly changing at historically unprecedented rates especially in technological advances. Schools have a tremendous task of preparing our students for jobs that will change and those that don't even exist yet. This is happening across the workforce in our region, nation and world. In all aspects of the workforce from agriculture to health care, companies changing their practices and production methods in the wake of new technological and highly innovative new processes they can produce more efficiently and productively with less costs input. In addition, thinking differently about how we work within the job as individuals, as a team; and as a company, in order to reach our goals. Our Gateway students of tomorrow must be able to compete with those in the region, nation as well as around the world for jobs that require hard working, multifaceted thinkers with skill sets that are needed by 21st Century employers.

As a result, Gateway is dedicated to the “performance based learning model”. This model will help all Gateway K-12 students for college and career by ensuring that they meet or exceed standards at a pace that is appropriately challenging for each student. This means rather than waiting for their peers to catch up or moving on without having mastered the standards, each student will demonstrate mastery in a set of standards within a subject before advancing.

What does personalized learning look like?

Personalizing the learning allows students to monitor their own learning process. Additionally, plan their learning as they go and communicate their progress to teachers and parents. The teacher is always there for additional direction and assistance when needed. The key is, the student controls their own learning every day. Thus, student goal setting will be emphasized at all grade levels for students to help reach their academic or social-emotional goals each week. Students can focus on work that fits their educational needs, while in the same classroom, their cohorts maybe working at a different level that meets their needs.

Example Idea:

A teacher may introduce the whole lesson concept to the entire class, then have students work independently or in groups, to problem solve in reaching answers and completing work. Teachers are available to all students as the “coach” while working in the content. As students work and become stuck, they learn to solve their own questions through a matrix of resources before going to the teacher for direct help.

Students take ownership of their learning through both the traditional classroom approach and computer-based curriculum. Formative and standardized assessments (assessments for learning, assessments of learning) are administered for student performance (growth, proficiency) of the standard or benchmark. Other important alternatives for students may include; field trips, guest speakers and whole class activities. Secondary activities include internships, employment and capstone experiences outside the classroom as well.

The Goal:

The target goal in this process is to **build the student's ability to take control of their own learning and understanding, using varied resources and by reflecting on their own performance of the standard.**



Recipes for Success!

1. Be at school every day ready and prepared to do you're very best.
2. Use a daily and weekly goal plan to stay on track.
3. Stay organized.
4. If you get stuck, process through the stuck chart until you understand the answer or idea. Don't give up!
5. It may be necessary at times to take your work home to catch up or practice to perform at grade level. Stay current with pacing guides and your progress.
6. Be patient, remember that the effort makes the difference!
7. Teach your parents at home what you are learning at school. They would enjoy learning from you!

Possible questions:

Think about life after High school.... What do you see yourself doing in a job or career?

How does your skills and attributes now, match what you want to become?

How can you begin your work experience to prepare for this type of work?

Staff Responsibilities

1. Seek to know your students and school community.
2. Provide high quality, seamless, continual curriculum & instruction.
3. Be positive and encouraging, available for all students.
4. Support each student academically& emotionally. Seek to engage students.
5. Meet or exceed all state and district standards for safety and instruction.
6. Communicate as needed with students and parents regarding student progress.

Student Responsibilities

1. Attend school every day.
2. Set weekly learning goals.
3. Be prepared for class as an individual learner. (lap top, note pad, resources)
4. Know where you are in your learning (pacing).
5. Use your time in the classroom to complete tasks and remain productive.
6. Communicate in a positive and respectful manner with each other and staff.
7. Follow the internet code of conduct, guidelines in the student handbook and school policies and procedures
8. Give your best effort.

Student Responsibility Process

Issues regarding instruction, assignments, assessments and others

1. Student should talk to the person they have a concern with first (teacher, another student)
2. If not the teacher, then speak with the teacher or counselor for assistance
3. If questions or concerns remain, schedule a meeting with parents and or all stakeholders with the principal.

Remember!

Seek all the facts and information before coming to a final conclusion

Be respectful and considerate in tone and voice

Be positive and seek a solution

Parents as Partners!

1. Be available for your student every day – monitor student’s attendance and progress.
2. Attend school meetings and functions with a positive support towards students.
3. Provide a home school environment, hardware, internet and supervision.
5. **Be a partner with Gateway school staff. We need your help to make it work for your student!**

Attendance Policies

Rationale

There is a direct relationship between success and class attendance. Students having good attendance achieve better grades, are more responsible, and gain more from the school experience than those who have poor attendance. It is expected students will attend school regularly, and will be on time for classes in order to maximize the benefits they can expect from school.

If an absence is excused, a student is allowed to make up the work without penalty. An absence is excused based on the district reasons stated below. All other absences are unexcused. Because important learning experiences will be provided each and every day, and can't be replaced by make-up work, unexcused absences may result in grade reduction or loss of credit. Have your parent call to excuse you, 254-7080, within 24 hours.

If you are leaving school, you must check out at the office and either have a note or parent call to confirm your need to leave at that time.

Procedures when absent from school

Parents of students who are absent from school are asked to assume either of these responsibilities:

1. Telephone the Attendance Office (254-7080) between 7:15 a.m. and 3:45 p.m., the day of the absence or tardy and inform the school of the reason for the absence or tardy. If a call is not received by the Attendance Office, the absence will be considered unexcused.
2. Or, upon returning to school, he/she is to bring a note, signed and dated by the parent or guardian, stating the date(s) of school missed and the reason for the absence or tardiness.
3. Proper documentation from physician may be required per board policy.

Excused and Unexcused Admits

In an attempt to clarify exactly what is an excused absence as opposed to what is an unexcused absence, the guidelines listed in the Colorado State Law will be used.

According to the Colorado School Attendance Law (22-23-104), the following conditions excuse a student from compulsory school attendance:

1. Temporary illness or injury or an absence approved by school administrator (doctor's appointments, field trips, prearranged absences, etc., fall into this category).
2. Absences for an extended period of time due to physical, emotional or mental disability.
3. In custody of the court system or a law enforcement authority.
4. Student participation in a religious observance approved by the School District.
5. Student receives approval from the principal in advance of the absence for good cause or unforeseen emergency

Note

- Oversleeping, babysitting, car problems, missing the school bus or your ride are not excused absences or
- The administration has the authority by law to approve or disapprove student absences. If an absence does not fall into one of the four categories listed above, it will be considered by the Attendance Office to be unexcused.

Prearranged absences

Prearranged/advanced excuses have prior approval by the school for the student to be absent.

Prearranged/advanced excuses must be requested by parents/guardians. In order to prepare for instruction of the class and support the student during the absence, the teachers will communicate information covered that day and how best to make up the work. Whenever possible, requests for advanced excuses should be submitted in writing at least one week in advance. Students are to circulate a form to their teachers prior to the absence. An administrator will then review the form to determine if the absence is to be approved.

Unexcused absences

Within (10) days after accruing (4) unexcused absences or a total of (10) absences, a conference with the student, parent, administration, and/or staff will be conducted to create an Attendance Contract to improve attendance.

Leaving during the school day

Gateway K-12 is a closed campus school. A student may not leave campus without permission. A student leaving school because of illness must sign out with the Attendance Office or the absence will be unexcused. Any student leaving school for an appointment must have a note from a parent/guardian stating the reason and time for release.

Make-up work

It is the student's responsibility to make up any work that has been missed because of an excused absence or tardy. Work should be completed as soon as possible so that a student does not fall behind in assignments. The student will have 2 days to make up his/her missing work in the event of an excused absence. However, there may be circumstances in specific classes where this is not possible. It is important that teachers are aware of extenuating circumstances and are reasonable in the approach to make-up work. A student may appeal to the building principal or designee when problems occur.

Make-up work for students who are ill will be gathered, upon parent request, after three or more consecutive absences. Students who are suspended will receive credit for make-up work that is completed satisfactorily.

Extracurricular Activities and Attendance

Students need to be in school the entire day in order to participate in athletic/extracurricular activities. Students not in school on the day of a performance or athletic event will not be able to participate in the performance/athletic event. If a student misses a class performance and alternative assignment will be assigned to makeup the missed performance.

Performance Based Policy

In April, 2004, the Board of Education approved a final revision of the Performance Based Policy which is intended to promote a systematic change to the way the district supports and monitors student progress. The policy is focused on providing high achievement and continuous success for ALL students, pre-K through graduation in District 51.

The Performance Based Policy will support students by emphasizing high standards and expectations while providing multiple ways for students to demonstrate proficiency.

All pathways will maintain academic rigor and lead to a Mesa County Valley School District 51 diploma.

Assessments

NWEA (Northwest Evaluation Association) Standardized assessment for growth

CMAS (Colorado Measures of Success) Standardized assessment for proficiency of core subjects

SAT (College entrance exam) Standardized for college admittance.

Grades and Report Cards

The school expects the student to make his/her best effort in the study and preparation of work assigned him/her. Report cards indicating the value of work accomplished during a given period of time are posted at the end of each term on Parent Vue. If there are any issues or questions Parents/Guardians must contact the teacher. Keep all report cards and cross check with your official transcript at least once a year. PLEASE NOTE: Midterm Grades will be posted halfway through each term. Please see board approved calendar for Parent-Teacher Conference dates. Parents are encouraged to contact teachers whenever a concern arises.

School Property

Damage:

Damage to school property may result in the student being billed to repair, or replace lost or damaged property. School property consists of books, band instruments, lab equipment, computers, etc. (Not a complete list of school property)

Closed Campus

Gateway school is a closed campus. Student are not allowed to leave campus without permission.

LIBRARY

Fines and Charges

There shall be no fees for the use of the school library/media center. Books shall be provided to students on a loan basis; no rental fee will be assessed for library books used in the classroom or for reference.

Charges will be assessed to those who checkout materials (or their parents or guardians) if necessary for overdue, destroyed, damaged, or defaced materials. Students and their parents or guardians shall be assessed charges as follows:

Books - The charge for a lost book is a minimum charge of \$25.00 regardless of the price of the book.

Magazines - The charge for lost or destroyed magazines will be 100% of the replacement cost.

Damaged Materials and Equipment

The charge for materials with minor damage will be made at the discretion of the librarian with a maximum charge of \$5.00. If rebinding is necessary, the rebinding charge will be included as well.

Overdue Materials

Books \$.10 per day

Magazines \$.10 per day

Reference Material \$.25 per day

The maximum charge for overdue materials will be \$5.00 or one-half the cost of the materials, whichever is less. No overdue fines will be charged if the library materials are due during an excused absence. The student must validate with the librarian/library secretary his or her excused absence.

NOTE: Students and their parents or guardians will be billed for unpaid school debts at the conclusion of the school year or upon withdrawal from school attendance. Any charge due to any school in the system not paid at the end of the school year will be carried forward to the next succeeding school year, as such debts are considered to be debts owed to the school system and not to a particular school.

Health

Immunizations

You must provide a complete Certificate of Immunization certifying that the student has received minimum immunizations or an Immunization record from your health care provider.

Medications

All medications must be accompanied by a **Request for Medication** form that has been signed by a parent/guardian for over-the-counter medication (Tylenol, cough drops, etc.). All prescription medications require a physician's signature. All medications must be in the original container.

Electronic Device Policy

Because of the nature of Gateway school all electronic devices (Phones and all other) are not to be used or visible during classroom times. High school students may be able to use phones as per teacher request, during breaks and lunches.

Though allowed, cell phones/electronic devices can be a distraction which can result in disciplinary action as needed by teachers and administration. With this in mind, the administration requests that if parents choose to allow their students to possess electronic devices at school, please establish an understanding with them that, during school hours, all electronic devices should remain turned off and in personal pockets. When instructed by teacher for use in learning activities, students may be allowed to have cell phones/electronic devices in the classroom.

The school reserves the right to define the educational value of any new electronic devices that may become available to the public in the future and to prohibit their use if they have little or no educational value or if such use creates learner distraction or disruption.

Possession of electronic devices by a student is a privilege, which may be forfeited by any student not abiding by the terms of this policy. This policy statement serves as a first warning, detailing the rules and discipline, associated with Gateway K-12 School's cell phone/electronic device use policy.

The school will not be responsible for any electronic items when lost or stolen. This policy will be enforced during all times of the school day.

Procedures for violation of this policy:

- 1st violation- The student will be required to put the electronic device in their day pack / pocket.
- 2nd violation- The student will be sent to the office with the electronic device and the device will be returned to the parent only.
- 3rd violation- The parent will be notified and required to pick up the electronic device.

Cafeteria Expectations

At Gateway K-12 School we ask that you observe the following courtesies:

Wait your turn in line

Be courteous to other students in line and to the cafeteria staff

Use please and thank you to cafeteria staff

Food and drink must remain in the cafeteria

Pick up after yourself wherever you choose to sit and eat (food wrappers, trays, cartons, napkins)

Students who do not pick up after themselves will be asked to help clean the lunchroom

Students will sit no more than 5 at a table.

Food

NO food will be allowed except in the cafeteria outside porch area only, during the school day. Teachers will use discretion for food as appropriate to the learning experience. Gum is **NOT** allowed on campus.

Skateboards, Bicycles, Scooters and Roller Blades

Skateboarding, rollerblading and cycling are not allowed on campus before, during, or after school.

Visitors

Upon entering the building/campus, all visitors must report to the Main Office with identification. All visitors must wear a visitor pass. Student visitor passes will not be issued. Students from District 51 Schools may not visit when school is in session.

Student Publicity and Media Consent Form

A Student Publicity and Media Consent form must be signed by parents/guardians in order for their child's name and or picture to be released to the media.

Student Discipline

Students are expected to conduct themselves in a respectful and responsible manner. Teachers and staff members will govern student actions in accordance with District and school student policies. Gateway operates in accordance with MCVSD #51 student attendance, conduct and discipline code. The complete code of conduct is available on the district website @www.mesa.k12.co.us.

Serious Violations

The principal may suspend or recommend expulsion of a student who engages in one or more of the following activities while in school buildings, on school grounds, in school vehicles, at school or school sponsored activities, during a school-sponsored activity, or in route to or from and in certain cases, when the behavior occurs off school property. A suspension constitutes a temporary termination of enrollment until stipulated conditions are met. Expulsion is a termination of enrollment for an extended period of time not to exceed one year. Students may be permitted to return to school on an abeyance if the student meets the terms designated by the Expulsion Officer.

Violations include, but are not limited to:

1. Violation of the district's policy on dangerous weapons in the schools. Expulsion shall be mandatory for carrying, bringing, using or possessing a dangerous weapon without the authorization of the school or school district, unless the student has delivered the fire or weapon to a teacher, administrator or other authorized person in the district as soon as possible upon discovering it, in accordance with state law.
A dangerous weapon is defined as:
 - a. A firearm, whether loaded or unloaded, or a firearm facsimile that could reasonably be mistaken for an actual firearm;
 - b. Any pellet or "BB" gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air;
 - c. A fixed blade knife with a blade that measures longer than three inches in length or a spring-loaded knife or a pocket knife with a blade longer than three and one-half inches or
 - d. Any object, device, instrument, material, or substance, whether animate or inanimate, used or intended to be used to inflict death or serious bodily injury including, but not limited to a slingshot, bludgeon, brass knuckles or artificial knuckles of any kind.
2. Violation of the district's alcohol use/drug abuse policy. Expulsion shall be mandatory for sale of drugs-controlled substances or any prescription or non-prescription substances, in accordance with state law.
3. For a second offense involving violation of the District's alcohol use/drug abuse policy at any time while enrolled in a District 51 school, may warrant a recommendation that the student be expelled.

4. Causing or attempting to cause damage to school property, or stealing or attempting to steal school property.
5. Causing or attempting to cause damage to private property, or stealing or attempting to steal private property.
6. Causing or attempting to cause physical injury to another person.
7. Commission of any act which, if committed by an adult, would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law for commission of third-degree assault.
8. Violation of criminal law which has an immediate effect on the school or on the general safety or welfare of students or staff.
9. Pocket knives are prohibited.
10. Violation of the district's violent and aggressive behavior policy.
11. Violation of the district's tobacco-free schools' policy.³⁰
12. Violation of the district's policy on sexual harassment.
13. Throwing any object that might cause bodily injury or damage property, whether or not the property hit by the object is school owned.
14. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or visitors to the school.
15. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs, or derogatory statements to others that precipitate disruption of the school program or incite violence.
16. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
17. Lying or giving false information, either verbally or in writing to a school employee.
18. Scholastic dishonesty, which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.
19. Continued willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of the school staff.
20. Behavior on or off school property which is detrimental to the welfare or safety of other students or school personnel.
21. Repeated interference with the school's ability to provide educational opportunities to other students.
22. Engaging in "hazing" activities, including but not limited to: forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
23. Violation of the district's dress code policy.
24. Violation of the district's policy on student expression.
25. Violation of the district's policy regarding student conduct on school buses.

Zero Tolerance for Violence/Bullying

Gateway K-12 school has a zero-tolerance policy for any acts of violence or bullying. The Police Department may be summoned in the event of any fights, assaults, or battery upon another person. This is to ensure that the campus is a safe environment for all who attend school, work, or visit our campus. Cyber-bullying will not be tolerated and will be referred to the campus Resource Officer.

Possible Recommendation for Expulsion Offenses

- Possession of a dangerous weapon
- Distribution/sale of any controlled substance, alcoholic drink or intoxicant
- 2nd offense/use of any controlled substance, alcoholic drink or intoxicant
- Serious verbal and written threats that could cause bodily or emotional harm

Disruptive Behavior

Colorado House Bill 1203, “Safe Schools Legislation”: Essentially, the law deals with providing a learning environment that is safe, disruption free, and conducive to learning in every way. Every teacher has a right to teach a class without interruption and every student should have the opportunity to receive an education without disruption.

Disciplinary Removal

A staff member may formally remove a disruptive student from class if they are disrupting or interfering with instruction and learning in any part of the school environment. **See Board Policy JKBA.**

(C.5) Declaration as a habitually disruptive student, which expulsion shall be mandatory. For purposes of this paragraph (C.5), “habitually disruptive student” means a child who caused a disruption in the classroom, on school grounds, on school vehicles, or at school activities or events more than three times during the school year, because of behavior which was initiated, willful, and overt on the part of the child and which required the attention of school personnel to deal with the disruption; except that no child shall be declared to be an “habitually disruptive student” prior to the development of a remedial discipline plan for such child in accordance with the conduct and discipline code so long as such definition is no less stringent than the definition in this paragraph (C.5).

Bullying

Colorado House Bill 1254- According to HB 11-1254, “**Bullying**” means any written or verbal expression, or physical or electronic or gesture, or pattern thereof, that is intended to coerce, intimidate, or cause any physical, mental, or emotional harm to any student. “**Bullying**” is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of his or her academic performance; or against whom federal and state laws prohibit discrimination upon any of the bases described in section 22-32-109 (1)(11)(l).

Tobacco Products

In accordance with **Senate Bill 94-100** smoking or use of chewing tobacco is **not allowed** on the campus of Gateway K-12 School.

Standard Disciplinary Procedures

A standard procedure for dealing with violations of the school’s code of behavior has been developed to ensure fairness to students. ***Incidents are handled on an individual basis.*** For each offense during an academic year, there is a consequence ranging from a phone call home for minor offenses to suspension for major offenses. For very serious offenses, the school may make an immediate recommendation for expulsion.

Definitions

Expulsion (The maximum penalty for a disciplinary violation)

A student who is expelled from school in Mesa County Valley School District 51 will be expelled from one day to one calendar year. The Superintendent of Schools may order that alternative educational services be offered to special needs students, and a counselor is assigned to track expelled students within the system.

ISS (In School Suspension) Removal of a student from a class or classes for adjustment purposes

Credit for work performed can be granted and credited to a student’s grade provided the student cooperates with the adjustment. ISS is not to exceed five days. **Not an option in most cases at Gateway school due to limited human resources.**

OSS (Out of School Suspension) Removal of a student from school for adjustment purposes

The student may not participate in or attend any school activities or practices, or be on any District 51 campus for any reason until officially readmitted to school. Students serving a suspension are also not allowed to attend/participate in school activities off campus. OSS is not to exceed five days without a hearing. The student and parent or guardian **must** attend a re-entry conference before the student can return to classes. Students shall be provided an opportunity to make up schoolwork during the period of suspension. Students will receive credit for make-up work, which is completed satisfactorily.

DISCIPLINARY ACTION

Incidents are handled on an individual basis. The following are examples of possible and/or mandatory disciplinary actions that may be taken (not a complete list).

Offense	1st Offense Consequence	2nd Offense Consequence	Consequence if Additional Offense
Under the influence of any controlled substance, alcohol drink, or intoxicant of any kind	5-day suspension and referral to other appropriate program; parent conference; Law enforcement notification	Extended suspension up to 15 days. Mandatory recommendation to Executive Director or Superintendent for expulsion for semester or remainder of school year. Law enforcement notification	
Possession and/or use of any controlled substance, alcoholic drink, or intoxicant	5-day suspension; parent conference and referral to other appropriate program; Law enforcement notification	Mandatory recommendation to Middle-School Director or Superintendent for expulsion for the remainder of the semester or school year. Law enforcement notification	
Distribution of any controlled substance, alcoholic drink, or intoxicant	Mandatory recommendation to Executive Director or Superintendent for expulsion for the remainder of the semester or school year; Law enforcement notification		
Possession of concealed weapon or use of any type of weapon	<i>Strong and immediate action due to potential seriousness of offense</i> ; 5 day suspension with approved additional days by the Superintendent; parent contact; confiscation; Law enforcement notification; mandatory recommendation to Executive Director or Superintendent for expulsion for remainder of the school year		
Overt or Passive Defiance-Insubordination; Disrespect for Authority, Disruptive Behavior	Conference, and/or possible suspension; parent contact or conference	Remediation or suspension with parent conference, based on degree of incident	Up to a 5 day suspension and/or recommendation for expulsion
Truancy or excessive tardies	Attendance contract; parent contact; suspension time for class(es) missed	Possible suspension and parent conference	Referral to school district attendance officer
Theft or possession of stolen property	1 to 3-day suspension; restitution; required parent contact; Law enforcement notification	3 to 5-day suspension; restitution; police notification; required parent conference	5-day suspension and/or referral for expulsion; Law enforcement notification

Offense	Discipline if 1st Offense	Discipline if 2nd Offense	Discipline if Additional Offense
Vandalism or destruction of property, e.g. graffiti	1 to 3-day suspension; restitution; required parent contact; Law enforcement notification	3 to 5-day suspension; restitution; hearing with parent. Law enforcement notification	
No Public Display of Affection (PDA) – During school hours or during school sponsored activities. This includes hand-holding.	Parent contact; warning; detention	Parent Contact; detention or suspension	
Sexual Harassment/ Harassment/Taunting/Teasing /Bullying	1 to 5-day suspension; parent conference; referral to other appropriate program; contract	Possible 5-day suspension; Law enforcement notification	5-day suspension and/or recommendation for expulsion; Law enforcement notification
Bomb threat; arson; or false fire alarm	3 to 5-day suspension; restitution; Law enforcement notification; required parent conference	3 to 5-day suspension; restitution; Law enforcement notification; required parent conference	5-day suspension and/or recommendation for expulsion
Tobacco Use	1-day OSS (Out of School Suspension)	1-3day OSS (Out of School Suspension)	5-day suspension and/or recommendation for expulsion
Serious verbal and written threats that could cause bodily or emotional harm	Mandatory recommendation for expulsion; Law enforcement notification		
Excessive horseplay	Loss of privileges and parent notification	Possible suspension and parent notification	
Forgery, Plagiarism, Cheating/Violating User Agreement	Loss of credit for assignment or the student may have to redo; parent notification; loss of internet privileges	Possible suspension; parent contact	
Detrimental Behavior	loss of privileges; 1-3-day suspension	3 to 5-day suspension	3 to 5-day suspension and referral to law enforcement and/or recommendation for expulsion
Fighting	1-3 day suspension; possible referral to law enforcement	3 to 5 day suspension; referral to law enforcement	3 to 5 day suspension, referral to law enforcement and/or recommendation for expulsion

Gateway K-12 School Dress Code Guidelines

Research indicates that appropriate school dress has a positive impact on performance and behavior. To support achievement and maintain a positive learning environment for all staff and students we do not allow clothing that is:

- ☐ Provocative or immodest
- ☐ Contains profanity or obscene/lewd text or graphics
- ☐ Promotes alcohol, tobacco, drugs, or weapons
- ☐ Advocates sex or sexual activity

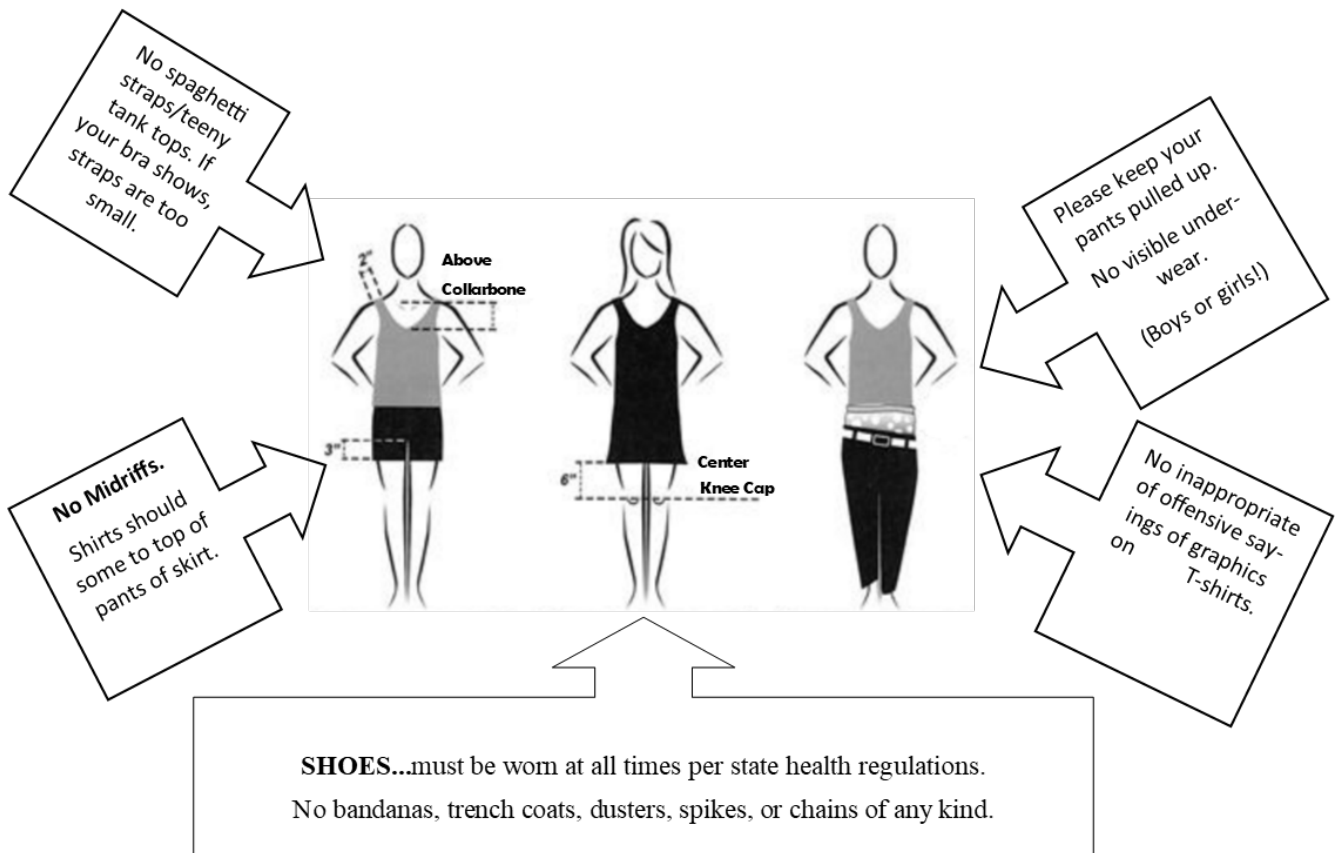
Gentlemen, **NO**

- ☐ Muscle shirts
- ☐ Pants that sag excessively

Ladies, **NO**

- ☐ Clothing that exposes undergarments
- ☐ Clothing that is transparent
- ☐ Low cut tops that expose cleavage
- ☐ Strapless tops, spaghetti straps, one shoulder tops
- ☐ Short mini-skirts or short shorts

All Students... **NO** clothing that exposes the torso, including side, back, or middle.



DRESS CODE POLICY

We appreciate students dressing appropriately for class. The image of the school and the individual pride of the students are evident in the manner in which students present themselves to the public.

Individual schools have guidelines dealing with standards of decency, cleanliness and good grooming. Students have the right to dress for individual expression and student satisfaction. However, when one's dress or grooming disrupts the learning process, the designated official has a responsibility to act.

Clothing and accessories will not be allowed that are:

- Degrading to any race, creed, or gender
- Hazardous type of apparel
- Disruptive to the educational process
- Sunglasses (outside only as long as it does not disrupt the school environment)
- Promoting drugs, sexual behavior, violence or alcohol
- Illustrate weapons
- Show undergarments
- Vulgar or morally suggestive, i.e., too provocative or extreme.
(Tank tops with a sleeve of less than two fingers (measured by student's fingers), mid-drift tops, wife beater shirts, and shorts, which are too short, are not appropriate school attire.)
- Hats are not permitted in the school buildings.
- Pajamas and slippers are not appropriate school attire.
- Shorts/skirts **will** be allowed if they are of an appropriate length.
- Dresses and tops should have necklines that do not expose private areas of the body.
– **No Spaghetti Straps**
- Shoes must be worn at all times. Students are prohibited from wearing chains at school.
- Pants must not expose undergarments.
- Belts should be the student's waist size and not longer.
- Students may not wear coloring in their hair that is **not** a natural color.

Consequences for students finding themselves in violation of dress code policy will be: (1) student will correct the problem immediately at school, (2) the student will turn their shirt inside out or wear a shirt provided by the school, (3) student will be sent home to correct the problem and parents notified. The "disruption" standard will be enforced.

Gateway K-12 School

R.O.C.K.S.

(Respect, Ownership, Community, Knowledge, Safety)

2023-24 School-Wide Expectations Student Handbook Signature Form

Student Name (Please Print)

Grade

**We (parent/guardian/student) the undersigned, are aware and understand the
Gateway K-12 School 2023-24
School-Wide Expectations and Student Handbook.**

Student Signature

Date

Parent/Guardian Signature

Date